

1. Requested Motion:

Meeting Date: June 17, 2013

Motion to approve the Town's Designated Voting Delegate for the Florida League of Cities Annual Conference and Business meeting.

Why the action is necessary:

The Florida League of Cities will only allow those elected officials to vote on League business who are officially designated by municipal councils/commissions as their official voting delegate.

What the action accomplishes:

Clearly defines who will be the voting delegate should more than one council member attend the conference and will satisfy the League requirement to have an officially designated delegate.

2. Agenda:

☐ Consent
☒ Administrative

3. Requirement/Purpose:

☐ Resolution
☐ Ordinance
☒ Other

4. Submitter of Information:

☐ Council
☒ Town Staff
☐ Town Attorney

5. Background:

6. Alternative Action: Do not chose a delegate.

7. Management Recommendations:

It will be beneficial for a council member to attend and participate in voting on league business.
Choose an official voting delegate.

8. Recommended Approval:

| Town Manager | Town Attorney | Finance Director | Public Works Director | Community Development Director | Parks & Recreation Director | Town Clerk |
|--------------|---------------|------------------|-----------------------|--------------------------------|-----------------------------|------------|
| | | | | | | |

9. Council Action:

☐ Approved ☐ Denied ☐ Deferred ☐ Other



TOWN OF
FORT MYERS BEACH

JUN - 3 2013

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RECEIVED BY

TO: Municipal Key Official
FROM: Michael Sittig, Executive Director
DATE: May 29, 2013

SUBJECT: 87th Annual FLC Conference – “Great Cities Make a Great State”
VOTING DELEGATE AND RESOLUTION INFORMATION
August 15-17, 2013 – World Center Marriott, Orlando

As you know, the Florida League of Cities' Annual Conference will be held at the World Center Marriott, Orlando, Florida on August 15-17. This year we are celebrating Great Cities Make a Great State which will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2012, which are the same as the 2012 Census.

Registration materials will be sent to each municipality the week of June 1st. Materials will also be posted on-line. Call us if you need additional copies. The League adopts resolutions each year to take positions on commemorative, constitutional or federal issues. We have attached the procedures your municipality should follow for proposing resolutions to the League membership. A resolution is not needed to become a voting delegate. If you have questions regarding resolutions, please call Allison Payne at the League at (850) 701-3602 or (800) 616-1513, extension 3602. Proposed resolutions must be received by the League no later than July 10, 2013.

If you have any questions on voting delegates, please call Gail Dennard at the League (850) 701-3619 or (800) 616-1513, extension 3619. Voting delegate forms must be received by the League no later than August 12, 2013.

Attachments: Form Designating Voting Delegate
Procedures for Submitting Conference Resolution

President **Manny Maroño**, Mayor, Sweetwater

First Vice President **P.C. Wu**, Council President, Pensacola • Second Vice President **Lori C. Moseley**, Mayor, Miramar

Executive Director **Michael Sittig** • General Counsel **Harry Morrison, Jr.**

**Procedures for Submitting Resolutions
Florida League of Cities' 87th Annual Conference
World Center Marriott
Orlando, Florida
August 15-17, 2013**

In order to fairly systematize the method for presenting resolutions to the League membership, the following procedures have been instituted:

- (1) Proposed resolutions must be submitted in writing, to be received in the League office by July 10, 2013, to guarantee that they will be included in the packet of proposed resolutions that will be submitted to the Resolutions Committee.
- (2) Proposed resolutions will be rewritten for proper form, duplicated by the League office and distributed to members of the Resolutions Committee. (Whenever possible, multiple resolutions on a similar issue will be rewritten to encompass the essential subject matter in a single resolution with a listing of original proposers.)
- (3) Proposed resolutions may be submitted directly to the Resolutions Committee at the conference; however, a favorable two-thirds vote of the committee will be necessary to consider such resolutions.
- (4) Proposed resolutions may be submitted directly to the business session of the conference without prior committee approval by a vote of two-thirds of the members present. In addition, a favorable weighted vote of a majority of members present will be required for adoption.
- (5) Proposed resolutions relating to state legislation will be referred to the appropriate standing policy committee. Such proposals will not be considered by the Resolutions Committee at the conference; however, all state legislative issues will be considered by the standing policy councils and the Legislative Committee, prior to the membership, at the annual Legislative Conference each fall. At that time, a state Legislative Action Agenda will be adopted.

Municipalities unable to formally adopt a resolution before the deadline may submit a letter to the League office indicating their city is considering the adoption of a resolution, outlining the subject thereof in as much detail as possible, and this letter will be forwarded to the Resolutions Committee for consideration in anticipation of receipt of the formal resolution.

**87th Annual Conference
Florida League of Cities, Inc.
August 15-17, 2013
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. Municipalities do not need to adopt a resolution to designate a voting delegate.

Please fill out this form and return it to the League office so that your voting delegate may be properly identified. Voting delegate forms must be received by the League no later than August 12, 2013.

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:
Gail Dennard
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Or Fax to Gail Dennard at (850) 222-3806

Important Dates

May 24, 2013

Notice to Local and Regional League Presidents and Municipal Associations
regarding the Resolutions Committee

June 22

Appointment of Resolutions Committee Members

July 10

Deadline for Submitting Resolutions to the League office

August 15

League Legislative Policy Committee Meetings
Resolutions Committee Meeting
Voting Delegates Registration

August 17

Immediately Following Breakfast – Pick Up Voting Delegate Credentials
Followed by Annual Business Session